

**MINUTES OF A MEETING OF LLANSTADWELL COMMUNITY COUNCIL HELD ON TUESDAY  
13<sup>TH</sup> SEPTEMBER 2016 AT NEWTON HALL, WATERSTON AT 7.00PM**

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**PRESENT:** Cllr M Howells (Chair)  
Cllr Mrs M Astles  
Cllr B Brown  
Cllr Mrs H John  
Cllr Mrs J Phillips  
Cllr P Roberts  
Cllr G Wilson (arrived at 7.45pm)

**APOLOGIES:** Cllrs Mrs A Richards  
Cllr Mrs S Ashley

The clerk was in attendance (Mrs J Clark)

**1833      DECLARATIONS OF INTEREST**

None received.

**1834      CHAIR'S ANNOUNCEMENTS**

The chair advised that he had attended the civic service and luncheon at Neyland in July and had worn his chain.

**1835      REPORT FROM CTY CLLR PAUL MILLER**

Cty Cllr Miller was not present and no report had been received.

**1836      MINUTES OF THE LAST MEETING**

The minutes of the meeting held on 12<sup>th</sup> July 2016 were proposed and seconded. They were agreed as a true record.

**1837      MATTERS ARISING**

The following matters were raised:

- a) Minute 1824 c) follow up access area to memorial bench with PCC and the waste issues at the Old School, Waterston. The clerk was asked to contact NRW to report the unlicensed waste activities.
- b) Minute 1828 Ask Mark Sanderson for update on trust land in Waterston.
- c) Minute 1831 – follow up potholes at Hazelbank with PCC.

**1838      UPDATE ON BANK BALANCES**

The clerk had circulated the following financial documents:

- a) The bank account reconciliation summary showing bank balances as follows:
- |              |            |
|--------------|------------|
| Current Acct | £4318.07   |
| Saver Acct   | £18,823.77 |
- b) The Financial Statement – Cashbook showing expenditure of £13,591.11 (net) and income of £15,004.01
- c) The Financial Budget Comparison showing budget figures against actual figures and balance remaining.

The clerk and the chair signed a letter amending the Standing Order for the clerk's salary to the agreed amount.

**RESOLVED:**                    **That the above financial information be accepted and agreed.**

**1839**

**EXTERNAL AUDITOR'S OPINION ON ACCOUNTS 2015-2016**

The clerk advised that the external auditor's opinion had been received and it had been an unqualified opinion with no matters of concern raised. The clerk was thanked for her work on the accounts.

**RESOLVED:**                    **That the unqualified opinion of the external auditor be accepted and agreed.**

**1840**

**REPORT ON QUARTERLY INSPECTION OF HAZELBANK PLAYPARK**

The quarterly inspection findings had been circulated to all councillors and each item discussed and the following agreed:

- a) That PCC be asked about the padlock on the access gate and a new one purchased if required.
- b) Cllr Peter Roberts offered to paint the railings of the slide and rub down any rust.
- c) That David Rees fencing be asked to fix the loose posts.
- d) That the goalmouths be painted white by Cllr Roberts.
- e) That Bizzy Play be asked to put matting under the swings and level the ground.
- f) That the missing nuts and bolts on the Trim Trail be replaced.

**1841**

**CORRESPONDENCE RECEIVED**

The following correspondence had been received:

- a) Clerks & Councils Direct Magazine – noted.
- b) PAVS – Caring Communities Innovation Grant – noted.
- c) Jordanston Play Park – insurance of cabin – check with Margaret Wiltshire and put on agenda for next meeting.
- d) PCC – Pembs Wellbeing Survey – noted.
- e) Older People's Commissioner for Wales – Update – noted.
- f) OVW – Wales Conference 2016 – noted.

- g) Pembs Housing Association – Annual Report – noted.
- h) HDUHB – Let’s Talk Health Events – noted.
- i) Zurich Insurance – Insurance Premium Tax increase – noted.
- j) PCC Darren Thomas – Quiet Lanes Proposal – read out and noted.
- k) PCC Consultation on delivery of Leisure, Culture and Tourism Services – consider at next meeting and find out when public meetings are to be held.
- l) Communities Together Event at Narberth – noted.
- m) Police & Crime Commissioner’s plan to improve Police services – Cllr Howells to respond on council’s behalf.

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**ACCOUNTS FOR PAYMENT**

The following accounts were approved for payment:

- a) Mrs J Clark Salary for Sept £148.79
- b) PAYE for Sept £37.00
- c) Mrs J Clark – repairs to printer £20.00
- d) Bizzy Play – raise swings at park £30.00
- e) Hazelbeach Mission Hall – hire fee £60.00
- f) PCC Recharge for toilets at Hazelbeach £425.41

1843

**ANY OTHER INFORMATION**

The following matters were raised:

- a) The clerk was asked to arrange for the addition of two signatories to the accounts ie Cllr M Howells and Cllr Bernie Brown.
- b) Cllr Brown had made investigations into the alleged road through the playpark and this is not the case. Egnedol and Dragon have an arrangement to use the former Bechtel car park and the road is going there. Cllr Brown will raise this at the next Liaison meeting at Dragon LNG as this should have been better publicised. Cllr Brown was thanked for obtaining this information.
- c) Cllr Mrs H John advised members that Dragon LNG have sent out letters to residents regarding the impending road closure in Waterston.
- d) The clerk was asked to prepare a list of dates of meetings for the next 12 months.

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**DATE OF NEXT MEETING**

The next meeting will be held on Tuesday 11<sup>th</sup> October 2016.

The meeting closed at 8.35pm.

Signed.....Chair.....Date

Signed.....Clerk.